



Missouri State Highway Patrol

Criminal Justice Information Services Division



CJIS

ANNUAL REPORT 2014





Missouri State Highway Patrol

Criminal Justice Information Services Division

VISION

By excelling as a criminal justice leader in the delivery of quality services, the Missouri State Highway Patrol will ensure Missouri is a safe place to live or visit.

MISSION

The Missouri State Highway Patrol will serve and protect all people by enforcing laws and providing services to ensure a safe and secure environment.

CORE VALUES

The Missouri State Highway Patrol believes public trust and respect must be earned and are essential to attain our vision and accomplish our mission. To maintain public trust and respect, we embrace the following values:

Integrity—Uncompromising principle; honesty; steadfast adherence to a strict ethical code.

Responsibility—Accountability; trustworthiness; use of good judgment.

Respect—Fairness without prejudice; appreciation for diversity.

Professionalism—High standards; dedicated to our mission; unified in purpose.

Compassion—Concern with human welfare; ability to appreciate feelings or emotions of others.

Resourcefulness—Creativity; the ability to be effective in difficult situations.

Character—We are committed to respecting individual dignity in all people and to providing services in a fair, consistent, and impartial manner to the best of our ability. As caring and innovative professionals, the men and women of the Missouri State Highway Patrol will strive to maintain a safe environment through a service orientated organization capable of addressing the most complex challenges that confront us.

Commitment—We are committed to providing services from knowledgeable, capable, and willing employees. We are committed to respecting each employee as an individual and for his or her role in the department. We are committed to maintaining sense of pride and camaraderie within our department and to having a workplace where employees are supportive of each other and loyal to the values and commitments of the department.



TABLE OF CONTENTS



CJIS DIVISION COMMAND STAFF	4
THE CJIS DIVISION	5
OPERATIONS SECTION	
<i>Biometric Services Unit</i>	6
<i>Criminal History Research Unit</i>	8
<i>Sex Offender Registry Unit</i>	9
<i>Criminal Background Check Processing Unit</i>	10
<i>Non-Criminal Justice Audit Unit</i>	12
PROGRAM SUPPORT SERVICES SECTION	
<i>CJIS Training Unit</i>	14
<i>MULES Access Integrity Unit</i>	16
<i>Information Security Unit</i>	17
<i>CJIS Audit Unit</i>	18
<i>Uniform Crime Reporting Unit</i>	19
CJIS DIVISION ACCOMPLISHMENTS IN 2014	20
CJIS DIVISION INITIATIVES FOR 2015 & BEYOND	21



CJIS Division Command Staff



CJIS Systems Officer
Major

Timothy P. McGrail

Commander of the Technical Services Bureau with oversight over the Criminal Justice Information Services, Information & Communications Technology, Research & Development, and Traffic Records divisions. Maj. McGrail also serves on the National Crime Prevention & Privacy Compact Council and as Chairperson of the MORPHO AFIS Users' Group.



Division Director
Captain

Larry W. Plunkett, Jr.

Oversees the Missouri Criminal History Repository, Automated Fingerprint Identification System (AFIS), MULES Access Integrity Unit, Uniform Crime Reporting Program, CJIS Audit Unit, CJIS Training Unit, Information Security Unit, and Missouri Sex Offender Registry.

Assistant Division Directors



Lieutenant

Steven J. Frisbie

Oversees the Operations Section which includes the Biometrics Services Unit, Criminal History Research Unit, Sex Offender Registry Unit, and Record Quality & Processing Unit. As well as the Administration Section which includes the Clerical Unit, Accounting Unit, Building & Grounds Unit, and Custodian of Records.



Mr. Tim Schlueter

Oversees the Program Support Services Section which includes the CJIS Training Unit, MULES Access Integrity Unit, Information Security Unit, and CJIS Audit Unit.

The CJIS Division



The CJIS Division is located on the first floor of the GHQ Annex Building, maintains the Automated Fingerprint Identification System, Computerized Criminal History System and the Sex Offender Registry, representing the Central Repository for all fingerprint-based criminal record information within the State of Missouri. CJIS also houses the Program Support Services Section, which includes the CJIS Audit Unit, CJIS Training Unit, Information Security Unit, MULES Access Integrity Unit, and the Missouri Uniform Crime Reporting Program.

The Missouri State Highway Patrol has been a repository for fingerprints and criminal records since 1934, when the Bureau of Identification was established within the Patrol. In 1987, the Criminal Records and Identification Division (CRID) was officially designated by the Missouri State Legislature as the Central Repository of criminal history records for the State of Missouri. On September 1, 2009, the Criminal Records and Identification Division's name was changed to the Criminal Justice Information Services (CJIS) Division to accurately reflect all the multifaceted services provided within the Division.

Section 43.500 RSMo requires mandatory reporting of all criminal history actions to the Central Repository for police officers, prosecutors, court clerks, and corrections facilities in Missouri. The Central Repository is the sole provider of Missouri criminal history information to the Federal Bureau of Investigation (FBI).



Biometric Services Unit

Holly Haarmann, CJIS Program Manager



In 1989, the Missouri State Highway Patrol implemented the state's first Automated Fingerprint Identification System (AFIS) to enhance the efficiency of criminal identification and fingerprint processing. The AFIS system was

purchased in 1988 from Sagem Morpho, Inc a global company that has emerged as an industry leader in defense, security, and biometrics. AFIS is a computer system that electronically searches and stores the characteristics of fingerprint patterns. Like any good computer system, it is only good as the information entered into the system. Therefore, it is extremely important for fingerprint submissions to be of the best quality possible. Quality fingerprint impressions will ensure that the ridge detail and

pattern characteristics are sufficient enough to search against the AFIS database, improving the likelihood of a positive match. All tenprint submissions received at the central repository are automatically searched against the AFIS database. AFIS began with an initial database of

400,000 fingerprints. The database is now comprised of nearly 3 million tenprints, nearly 2.2 million palm print images, and in excess of 75,000 unsolved latent prints.



Biometric Services Unit



On October 6, 2011, CJIS launched Missouri's Fast ID Program. This program initiated new biometric technology and capability to the state. The Fast ID program enables an officer to identify unknown persons via a handheld mobile identification device. The mobile identification device captures the fingerprint images of the subject's index fingers and transmits them to the state AFIS system for search. The search results are returned to the officer in less than 30 seconds.

On October 26, 2012, Missouri became the 10th state in the nation to develop an interface between the state's two-finger Fast ID system and the FBI's RISC database. This interface enables two-finger Fast ID searches to also automatically search this special database which contains the fingerprint images of sex offenders, federal fugitives, immigration violators, and those on the FBI's terrorist watchlist.

On November 29, 2012, Missouri received its first hit against the RISC database. This hit resulted in the arrest of a federal fugitive. Since then, 112 RISC hits have been received on Fast ID Searches.

On September 7, 2014, with the implementation of FBI NGI Increment 4, MSHP Fast ID search results began returning FBI photos, when available, on RISC Hits.

The Fast ID program has been widely successful from its inception. This technology has enabled officers to identify homicide victims, traffic fatality victims, unknown vehicle occupants, parole absconders, federal fugitives as well as state fugitives, as well as many other unidentified persons in a fraction of the time it would have taken using traditional identification methods.



BY THE NUMBERS

- Total Number of Transactions Processed—448,759
- Total AFIS Hits—315,117
- Statewide Latent Hits—1,923
- 2,955,344 Tenprints in AFIS
- 75,602 Latent Lifts in AFIS
- 2,161,134 Palm Prints in AFIS
- 13,325 Fast ID Searches
- 9,768 Fast ID Hits
- Fast ID Hit %—69%
- 469 RISC Hits

BIOMETRICS

Phone: (573) 526-6265

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Criminal History Research Unit

J.D. Reece, CJIS Program Manager

BY THE NUMBERS

- 135,846 Records Received from Prosecutor Interfaces
- 479,148 Records Received from Court Interfaces
- 46,575 Records Received from Dept. of Corrections Interfaces
- 135,652 Court Hold Table Records
- 9,608 Prosecutor Hold Table Records

CRIMINAL HISTORY RESEARCH

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The Criminal History Research Section serves as the liaison with the Office of State Court Administrator, the Missouri Office of Prosecution Services, and the Missouri Department of Corrections regarding criminal history interfaces and the research of missing or inaccurate criminal history information. Records that are sent through these interfaces that cannot be added electronically due to missing or non-matching information are placed in Hold Files to be researched by Criminal History Research Section staff.

Criminal history records have become a reliable source of information to the entire criminal justice community for release and sentencing decisions, officer safety, etc., and by those outside of criminal justice for decisions regarding licensing, employment, sex offenders, and the purchase of firearms. The Criminal History Research Section works to ensure that information submitted by law-enforcement, prosecutors, courts, and corrections agencies is accurate, complete, and accessible through the Computerized Criminal History (CCH) System.

Since 2003, MSHP has implemented the Court Disposition Interface between the CJIS Computerized Criminal History (CCH) System and the Office of the State Court Administrator, the Prosecutor Disposition Interface between prosecutors using the Karpel Case Management System and the CJIS Computerized Criminal History (CCH) System, the Custody interface between the Missouri Department of Corrections and the CJIS Computerized Criminal History (CCH) System, and enhancements to the Prosecutor interface allowing courts to report charges filed by sending information electronically to the CJIS Computerized Criminal History (CCH) System.



Sex Offender Registry Unit

J.D. Reece, CJIS Program Manager

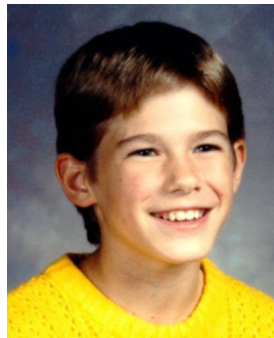


U.S. Department of Justice statistics show that 1 in 4 women and 1 in 6 men will experience some kind of sexual assault in their lifetime. Statistics also show that 67% of sexual assaults have victims under the age of 18.

Almost two-thirds of all sexual assaults are committed by someone known to the victim. (U.S. Department of Justice, Bureau of Statistics, 2007)



the collection of DNA samples from registered offenders and then stores this information in a DNA database. This collection is performed through the Missouri State Highway Patrol's Crime Lab.



Missouri implemented its own statewide Sex Offender Registration program in January 1995 in accordance to standards set by the Jacob

Wetterling Crimes Against Children and Sexually Violent Offender Registration Act.

Currently, all 50 states have a registration and tracking system in place. Missouri requirements allow for



Missouri Sex Offender Community Notification System

– This program allows the public to sign up for automated e-mail updates concerning sexual offenders that live, work, or go to school in their area.

BY THE NUMBERS

- 14,789 Registered Offenders
- 166 Exempt Offenders
- 2,626 Palm/Fingerprint Cards Received
- 1,240 New Offender Cards Received
- 76,103 Address Changes/90 Day Verifications
- 14,019 SOR Photos Received
- 1,152 DOC Notifications

SEX OFFENDER REGISTRY

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Criminal Background Check Processing Unit

Kerry Creach, CJIS Program Manager

Missouri criminal history records are created when a subject is arrested and fingerprinted. The Criminal Background Check Processing Unit reviews all state criminal histories for completeness and accuracy, prompted by a name search or fingerprint background check. Contacts are made with correctional facilities, state and municipal courts, state and city prosecuting attorneys, and law enforcement agencies to update and verify the contents of the Missouri rap sheets.

Background check requests are available in two forms: 1) A personal identifier or name-based search which searches information based on the name, date of birth, and social security number of an individual; and 2) Fingerprint search.

The Personal Identifier Search requires that a Criminal Record Check form be completed with a payment of \$12.00 per request. The background check results are considered a *"possible match"* and will include only open records. **Open record** information includes (1) records containing convictions, such as plead guilty to, or

convicted of, (2) arrest information that is less than 30 days old from the date of arrest, (3) prosecutor filed charges awaiting final disposition from the court, and (4) records that contain a suspended imposition of sentence (SIS) during the probation period.

A request for personal identifier search may be completed online through the **Missouri Automated Criminal History Site (MACHS)** at www.machs.mo.gov or by mail. The **MACHS Name Search Portal** allows any member of the public to request and receive personal identifier (name-based) criminal records checks online. The fee for each personal identifier search through MACHS is \$12.00, plus a small convenience fee. The turn-around times is same day service to 7 business days. Request made through the mail are typically processed within 2 weeks.

A Fingerprint Based Search requires a completed applicant fingerprint card (FD-258). The state fingerprint fee is \$20.00 per request, with the exception of conceal-carry weapons permits pursuant to Section 571.101 RSMo, and the

Department of Social Services for foster care placement, pursuant to Section 210.487 RSMo, which are \$14.00 per request. The results of a fingerprint-based background check are considered a *positive match* and will provide closed or complete records for the requesting individual or qualified entity. **Closed record** information includes (1) all criminal history data, including all arrests (filed or not filed charges), (2) charges that have been nolle prossed, dismissed, or found not guilty in a court of law, and (3) will include any SIS after the probation period is complete.

Applicants may contact Cogent, the Missouri contracted fingerprint vendor, for assistance at 1-877-862-2425 with all electronic fingerprint submissions.



Criminal Background Check Processing Unit



If an agency chooses to collect fingerprints from the applicant through the manual ink process (FD-258), they may mail the completed applicant fingerprint card to Cogent for electronic submission to the MSHP, which may expedite the processing time. Individuals needing to be fingerprinted through Cogent must pre-register through the **MACHS Fingerprint Search Portal** online using a 4-digit registration code at www.machs.mo.gov

Cogent's service fee is \$8.30 per applicant. Therefore, a state background check using Cogent will cost \$28.30 per applicant (\$20.00 + \$8.30) and a state and federal background check (for authorized entities) will cost \$43.05 per applicant (\$20.00 + \$14.75 + \$8.30).

Processing time for fingerprint-based search requests received by mail is approximately 3-4 weeks. The processing time for a fingerprint-based background search received electronically is generally seven to ten business days and the results of the background check will be mailed to the qualified entity or applicant.

The CJIS Division also manages the **Missouri Volunteer and Employee Criminal History Service (MOVECHS)**. MOVECHS was developed to help protect children, elderly, and persons with disabilities by enabling qualified entities access to Missouri open and closed criminal history record information and national (FBI) criminal history record information with the submission of fingerprints and a waiver statement on current and prospective applicants, employees and volunteers through the MSHP.

To participate in MOVECHS, the business or entity must provide some type of care, treatment, education, training, instruction, supervision, recreation or care placement services for children, the elderly, or persons with disabilities. Public and private agencies that meet the qualifications to enroll may enter the program in order to obtain state and federal background checks on prospective employees and volunteers, thus allowing the business owner or entity director to make sound hiring decisions. For program consideration, entities must submit a completed application and User Agreement.

BY THE NUMBERS

- Applicant Fingerprints Received:
 - Livescan—156,748
 - Cardscan—19,945
- Name Checks Received:
 - Mail/In-Person—100,979
 - Via MACHS—423,272

CRIMINAL BACKGROUND CHECK PROCESSING

MACHS PROGRAM

E-mail: machs@mshp.dps.mo.gov

MOVECHS PROGRAM

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Non-Criminal Justice Audit Unit

Kerry Creach, CJIS Program Manager

The CJIS Noncriminal Justice Access and Audit (NCJAA) Unit is responsible for conducting all noncriminal justice compliance audits mandated by the FBI CJIS Division for the regulation of FBI and MSHP CJIS Policy and procedures. The NCJAA Unit maintains and monitors a triennial auditing system that is based on a compliance risk assessment and is designed to detect intentional or unintentional regulatory compliance violations pertaining to the access, usage, dissemination, security, maintenance, retention and destruction of criminal history record information (CHRI). The NCJAA Unit staff takes all reasonable steps to respond appropriately to violations that have been detected and to prevent future similar occurrences, including making any necessary

modifications to the compliance program.

The Noncriminal Justice Policy Compliance Reviews (PCRs) are conducted at agencies which are authorized by federal or state statutes to run fingerprint-based background checks

for non-criminal justice purposes. These purposes encompass fingerprint background checks for employment, licensing, adoptions, guardians, conservators, housing assistance applications, emergency placements of children, carry and conceal weapons permits and individuals with access to



Non-Criminal Justice Audit Unit



children, the elderly and people with disabilities. In 2014, The Non-Criminal Justice Audit Unit completed the 2012-2014 audit cycle. This marked the completion of the unit's second full audit cycle since the inception of the audit program in 2009.

There were six (6) Noncriminal Justice FBI approved ORI's for the year 2014. Any agency seeking an ORI for a noncriminal justice purpose is required to provide documentation of their authority to request an ORI from the FBI. A letter, along with the necessary documentation, is provided to the state identification bureau to be forwarded to the FBI for approval.

Seventy-one (71) agencies were approved under the Missouri Volunteer and Employee Criminal History System (MoVECHS) during 2014. Each agency is required to submit an application and a signed User Agreement for approval prior to



receiving access to submit fingerprints for the purpose of screening applicants.

In accordance with the Criminal Justice Information Services (CJIS) Security Policy, Version 5.3, section 5.1.1.6, all agencies having access to criminal history record information must enter into a noncriminal justice agency (NCJA) user agreement. A Noncriminal Justice Agency User Agreement is required between the MSHP and all agencies that have been authorized to request noncriminal justice fingerprint-based background checks pursuant to federal law or state statute.

BY THE NUMBERS

- 209 Policy Compliance Reviews:
 - 167 MoVECHS
 - 9 State Agencies
 - 1 CCW
 - 9 Purpose Code X
 - 6 Mental Health
 - 4 Housing Authorities
 - 5 Local Government
 - 1 Public Schools
 - 5 Courts
 - 2 Private Security Guard Licensing

Non-Criminal Justice Audit Unit
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CJIS Training Unit

Theresa Huhn, CJIS Program Manager

The MULES training unit was formed in 2008 in order to consolidate all MULES functions into the CJIS division. There are 7 trainers, located at Troop A, C, D, F, G, H, and Q respectively.

The MULES training unit is responsible for initial certification of all system users. Certification classes range from 4 hours to 3 1/2 days depending on the level of access. Training consists of legal and policy issues in addition to functional and transaction based training. All training is conducted using hands-on exercises combined with lecture, utilizing dedicated training computers assigned to each trainer.

In addition to full certification, many different types of classes are provided, including:

- MULES Inquiry
- MULES DOC Certification
- MULES Recertification
- MULES/4 Interface
- MULES MDT Certification
- MULES Sex Offender Entry
- MSHP Recruit
- MSHP Radio Academy
- Terminal Agency Coordinator

Since 2008, the unit has hosted over 15,000 MULES users in various classes. Representatives from the training unit regularly attend and present at professional conferences, such as the annual MOAPCO/MONENA, MSHP CJIS, NLETS, and Police Clerk's conferences.



MULES users consist of employees from criminal justice agencies, including Police Departments, Sheriff's Offices, Department of Corrections and Probation and Parole, Prosecuting Attorney's offices, juvenile justice agencies, private probation and jail facilities, and other state and Federal entities. All of these users must be kept current of an ever changing and developing criminal justice information system. The MULES training unit will continue to provide Missouri

users with the most current and complete information available.

The Criminal History Improvement (CHIP) Unit held 65 trainings with 1,379 attendees during 2014. The trainings consisted of: 5 Ink Fingerprinting, 32 Livescan Certification, 9 Criminal History Reporting, 11 Livescan Instructor Certification, and 6 RAP Sheet. There were 275 Livescan Certification trainings held by law enforcement agencies throughout the state with 1,490 attendees as part of the Highway Patrol's Livescan Administrator Train the Trainer Course.

The CH Training Unit developed 2 new courses for POST Certification, which include: ELSA Certification and ELSA Certification with Mugshot. Also, two courses were combined to create a Criminal History RAP Sheet Overview and the Livescan Instructor training was redone to better serve the Site Administrators and Instructors.

In 2014, the CH Trainers fingerprinted 155 individuals from two agencies to ensure compliance with FBI security standards.

CJIS Training Unit



Since September 11, 2001, law enforcement professionals have seen the need for information sharing to combat terrorism as well as in their jurisdiction. The **Missouri Data Exchange (MoDEX)** is a statewide information sharing data warehouse developed to provide that service to Missouri law enforcement agencies.



MoDEX interfaces with the Law Enforcement National Data Exchange (N-DEX), a nationwide data sharing initiative administered by the Federal Bureau of Investigation. In addition to Missouri's more than 1 million records, N-DEX provides free and immediate access to over 200 million local, state, tribal and federal incident/case reports, incarceration data, computer-aided dispatch,

photos, citations, collisions, probation, and parole reports.

From most internet browsers, N-DEX users are able to detect relationships between people, events, property and locations; share valuable case information in a secure real-time environment; use advanced analytical tools to graphically depict investigations and identify "hot spots" of criminal activity; and receive notification when new records of interest enter the system or when another user searches similar interests.

Agencies access MoDEX data via N-DEX through the FBI's Law Enforcement Enterprise Portal (LEEP) and attend statewide training conducted by the CJIS Training Unit.



BY THE NUMBERS

- 313 MULES Training Sessions
- 4,595 MULES People Trained
- 27 N-DEX Training Sessions
- 804 N-DEX People Trained
- 485 N-DEX Users Registered
- 119 Agencies Sharing Information into MoDEX

CJIS Training Unit
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MoDEX PROGRAM
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MULES Access Integrity Unit

Theresa Huhn, CJIS Program Manager

BY THE NUMBERS

- 5,587 Terminal Operators Processed
- 205,994 Wanted/Missing Person Records Reviewed
- 370,204 Quality Control Terminal Transactions
- 19,443 Quality Control / Administrative Messages Sent
- 74,815 NCIC / In-State Locates Received

MULES ACCESS INTEGRITY

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The Access and Integrity Unit (AIU) is responsible for ensuring the accuracy, completeness, and timeliness of all wanted/stolen/missing entries into the MULES. Qualified records are then forwarded to the FBI's NCIC system.

Missouri criminal justice agencies can enter or query upon local ordinance warrants, statewide wanted persons, missing persons, stolen boats, stolen and towed vehicles, stolen parts, stolen and missing license plates, and other investigatory information in MULES.

Every day, AIU staff manually review hundreds of entries, research missing data, and provide agencies with information to ensure compliance with federal and state guidelines.

Additional duties, as mandated by the FBI, are to ensure that annual record validations are completed to maintain the integrity of the data in the system. This encompasses the processing and maintenance of all ORI (Originating Agency Identifier) and terminal assignments within the state of Missouri.



Information Security Unit

Patrick Woods, Information Security Officer



The Information Security Unit (ISU) was created in July 2010. ISU has experienced rapid growth due to the increased threat of cyber-attacks around the world. The Unit currently consists of the Chief Information Security Officer (CISO), four Information Security Specialists and a CJIS Specialist. ISU is responsible for directing the overall cybersecurity strategy as well as cybersecurity operations and intelligence for the entire Patrol. These tasks include proactive systems and data protections; risk, vulnerability and threat assessments; policy and governance management and threat intelligence analysis. In 2014 all access control functions and associated duties were shifted to ISU. All requests for access to Patrol owned and operated systems and data are reviewed and processed by the Information Security Unit. These requests are verified for accuracy and for validation of the correct level of access. The unit is also responsible for auditing users on a yearly basis in order to verify user access. MULES license keys and terminal ids are managed through ISU. In order to access the MULES 4 system, agencies must have a valid terminal ID and license key for the MULES software. ISU ensures that these keys and terminals are assigned only to qualified criminal justice agencies.



In addition, the Patrol's CISO serves as the CJIS System Agency (CSA) Information Security Officer (ISO) for Missouri. Supporting the ISO in this capacity, ISU is responsible for implementing the FBI's CJIS Security Policy at the Missouri State Highway Patrol as well as monitoring its implementation at all criminal justice and civil agencies in Missouri that have access to the CJIS network. ISU developed a state technical security audit and performs on-site audits of agencies that have access to the CJIS network. The unit also provides guidance to agencies on how to implement technology in order to be compliant with CJIS Security Policy. ISU also provides training upon request at conferences and other venues. The Training is provided at no cost and covers a wide variety of cybersecurity/cybercrime topics.

Finally, ISU performs log scan investigations for agencies upon request. The MULES system maintains a detailed log of all transactions and responses performed and provided through the MULES system. These logs can be used in support of criminal investigations and are also performed to monitor misuse of CJIS systems. This investigative service is provided to criminal justice agencies in Missouri at no charge.

BY THE NUMBERS

- 334 Log Scans Performed
- 5,592 User Access Forms Processed for MULES Users
- 1,975 User Access Forms Processed for MULES Users utilizing the REJIS Interface
- 497 Risk Assessments of MULES agencies performed
- 116 Background Checks Completed for the Central Vendor File

INFORMATION SECURITY

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CJIS Audit Unit

Kyle Comer, CJIS Program Manager



The CJIS Audit Unit consists of a CJIS Program Manager, 2 CJIS Specialists, and 8 CJIS Auditor/Trainers headquartered throughout the state in Jefferson City, St. Louis, St. Charles, Kansas City, Springfield, Poplar Bluff, and Willow Springs.

The CJIS Audit Unit is responsible for conducting all criminal justice compliance audits mandated by the FBI CJIS Division. Every criminal justice

agency accessing sensitive data from the FBI’s National Crime Information Center (NCIC) via MULES or REJIS, and/or every law enforcement agency submitting Uniform Crime Reporting (UCR) data, and/or every law enforcement agency that accesses the FBI National Data Exchange (N-DEx) receives one comprehensive CJIS Systems Audit every 3 years.

The CJIS Systems Audit is comprised of 3 subsections. The MULES/REJIS Policy Compliance Review (PCR) consists of an on-site evaluation of each agency’s compliance with FBI CJIS Security Policy, the NCIC Operations Manual, and the MULES Policies & Procedures Manual. Topics covered involve operator training, operator screenings, record entry and validation, access to and dissemination of criminal history records, physical security of the terminals, and misuse of official information.

The UCR Quality Assurance Review

(QAR) consists of verification of all submitted UCR data, data quality review of randomly selected incident reports, a check on the timeliness of the reporting of monthly incident data, and an acknowledgement of current FBI UCR procedures on classification and scoring.

The N-DEx Policy Compliance Review (PCR) consists of verification of access authorization, user background checks, user training, dissemination, storage/disposal, and use of the data as lead law enforcement intelligence information only.



Uniform Crime Reporting Unit

Kyle Comer, CJIS Program Manager



The CJIS Audit Unit also manages the Missouri Uniform Crime Reporting (MoUCR) Program. The FBI's National UCR Program is a nationwide, statistical effort of nearly 17,000 city, county, and state law enforcement agencies voluntarily reporting data on all crimes brought to their attention.

In 2001, Missouri instituted mandatory UCR reporting pursuant to 43.505 RSMo. Every law enforcement agency in the State has since been required to report crime data monthly to the MSHP. The MoUCR Program creates and maintains computer files of the Missouri UCR data and supplies information not only to the FBI for use in national crime statistics, but also to local agencies, organizations, and educational institutions. Additionally, the MoUCR Program is responsible for conducting all training of participating law enforcement agencies.

The MoUCR Program is responsible for reviewing, approving, and analyzing all statewide UCR data. This

data on reported criminal offenses, individual arrests, and stolen property is then forwarded to the FBI CJIS Division. Each year the FBI uses this data, along with data reported by other states, to publish *Crime in the United States*. Missouri UCR Data is also provided to the Missouri Statistical Analysis Center (MoSAC) for their annual *Crime in Missouri* publication.

The MoUCR Program is responsible for compiling the annual *Domestic Violence-Related Homicide Report* for the Governor's Office, as well as publishing the new annual *Missouri Hate Crime Report*. The MoUCR Program also takes pride in making all reported UCR data, broken down by state/county/local/campus jurisdictions, open to the public via an online MoUCR Statistical Query.



BY THE NUMBERS

- 458 Total CJIS Systems Audits
- 263 MULES & 195 UCR Audits
- 10,421 Monthly UCR Reports Manually Processed
- 184 IBR Reports Processed
- 417 UCR Web Registrations Processed
- 319 UCR/IBR Students Trained
- 42 Students Trained during 1-on-1 UCR agency visits

CJIS Audit Unit

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Accomplishments in 2014

Division Accomplishments:

- The CJIS Division hosted their second statewide conference since 2009, covering topics such as MULES, UCR, Criminal History, Fingerprinting/Biometrics, Background Checks, IT Security, N-DEx, Homeland Security, and CJIS Audits. 336 Attendees from 69 different agencies attended the CJIS Conference.
- The MoUCR Program hosted the annual Association of State Uniform Crime Reporting Programs (ASUCRP) Conference In Kansas City, MO.
- The AFIS Unit completed the Missouri/Kansas Interface Project. This project provided reciprocal search capability in allowing the export and search of Missouri tenprint and latent prints against Kansas records.
- The MSHP, along with MorphoTrak, installed the Mobile Gateway Fast ID Server, which is configured to return FBI RISC photos, when available, with RISC Hits to the end user. The new Mobile Gateway Fast ID Server also makes interpreting search results easier for all users across the state of Missouri. MSHP enabled electronic and automated notifications to be sent to Fast ID Agency MULES/REJIS terminals to promote officer safety. In addition, a new web portal was developed for users to allow self-reporting in the event of an FBI RISC Hit.
- The AFIS Unit successfully completed the AFIS Tenprint Database Expansion Project.

This project expanded the tenprint database from 3 million records to 3.5 million records. This project required the addition of two additional matcher units.

- The CJIS Division created a new lesson plan and conducted trainings to ensure proper usage of the new ELSA livescan devices.
- The CJIS Division implemented the RAPBACK Program allowing qualified agencies and entities that run fingerprint-based background checks on their applicants to receive automatic notifications concerning any new arrests that occur subsequent to the initial fingerprint submission.
- CJIS Program Manager Kyle Comer began a 3-year appointment to the UCR Subcommittee within the FBI's CJIS Advisory Policy Board Process.
- Missouri's MoDEx records have successfully been mirrored to the Law Enforcement National Data Exchange (N-DEx). Missouri's

records are now part of the 200 million records available from across the nation. The same records and advanced analytical tools that MoDEx users have come to rely on are retained in N-DEx, in real time, and available at no cost via most internet browsers.

- A new statewide Sex Offender Registration System was implemented for use by agencies with sex offender registration duties. This system interfaces with signature pads and scanners so that all sex offender registrations may be conducted in a completely electronic manner. In addition, agencies may share and access imaged copies of all state sex offender registration records, thus allowing for more efficient information sharing.
- An OCN Query Web Application was developed to assist Prosecutors and Courts with finding missing OCN data. This in turn will increase the completeness and accuracy of records able to be reported to the repository. Roll-out to interested agencies is expected to occur in 2015.
- The MoUCR Program Office implemented an expansion of the FBI Hate Crime Program to include seven (7) new religious bias motivation codes and one (1) new race/ethnicity/ancestry bias motivation code.
- The MoUCR Program Office began working with the Missouri Department of Public Safety and the federal Bureau of Justice Statistics on developing a state proposal for participating in the National Crime Statistics Exchange (NCS-X) Project.



Initiatives for 2015 & Beyond



Division Initiatives:

- In 2015, the CJIS Division will kick off the AFIS upgrade project with MorphoTrak. This project, slated to take 10 - 12 months to implement, upgrades Missouri's current AFIS system from the current MetaMorpho system to MorphoTrak's newest product: MorphoBIS. The new MorphoBIS system brings to the table exciting cutting-edge technology such as an integrated statewide Photo Repository and the same matchers the FBI current leverages in their new NGI system - bringing exponentially increased speed and accuracy to Missouri AFIS processing. The new system will also be completely virtualized, which will aide in increasing overall system availability, while decreasing operating and maintenance costs.
- In 2015, the CJIS AFIS Unit will work with vendors and local agencies to implement upper palm capture in Missouri, to bring the state in compliance with the FBI's approved palm print format, which is required to enroll palm prints into the NGI system, and makes enrolled palm print images available for latent searches.
- In 2015, the CJIS Division will host another statewide conference in Lake Ozark, MO.
- In 2015, the CJIS AFIS Unit will work with vendors and local agencies to ensure all livescans in the state of Missouri are Windows 7 compliant.
- In 2015, Livescan devices with Fast ID search capabilities will be able to search both the state AFIS system and FBI RISC database--as opposed to a state only search, as today.
- In 2015, the MoUCR Program will be debuting new web-based Summary and NIBRS training modules.
- In 2015, the CJIS Audit Unit will conduct policy compliance audits of every federal, state, county, local, and campus law enforcement agencies in Missouri that are accessing the FBI's National Data Exchange (N-DEx) .
- In 2016, the MoUCR Program will be implementing a new NIBRS offense code for Animal Cruelty, as well as new data fields to collect cybercrime and national domestic violence data.



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